

**ALBERS ELEMENTARY SCHOOL DISTRICT #63**  
**BOARD OF EDUCATION**  
**NOVEMBER 25, 2025**  
**REGULAR MEETING, 5:00 PM**

CALL TO ORDER

Lucas called the meeting to order at 5:00 PM. Roll call shows Athmer, present; Deimeke, present; Henry, present; Hilmes, present; Lucas, present; Norrenberns, present; Wuebbels, present. Everyone in attendance recited the Pledge of Allegiance.

VISITORS

Katie Richter was present. Superintendent Mike Toeбен and Bookkeeper Janel Zurliene were also present.

PUBLIC COMMENT

There is nothing at this time.

APPROVAL OF THE AGENDA

Athmer made the motion to approve the agenda. Norrenberns made the second motion. Voice vote shows all present in favor.

BOOSTER CLUB

- McTeacher Night raised \$731.00 for the Booster Club. Thank you to everyone who participated.
- There will be Dine-Out events at El Indio, Knotty Pine, and Joe's Pizza during the next few months.
- Volunteers are needed in the concession stands at home basketball games. There is a Sign-up Genius page for volunteers to schedule a date.
- Raffle tickets are available. The first cash raffle drawing will be held at the Christmas concert.
- A golf tournament will be held this summer.

COMMITTEE REPORTS & ASSIGNMENTS

There is nothing at this time.

TEACHER REPORTS

There is nothing at this time.

CONSENT AGENDA ITEMS

Athmer made the motion to approve the minutes from the October 22, 2025, regular meeting; approve the financial report; and approve the bills for \$ 46,240.73. Henry made the second motion. Roll call shows Deimeke, aye; Henry, aye; Hilmes, aye; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, aye.

OLD BUSINESS

- APPOINT COMMITTEE MEMBERS – Building & Grounds – Henry, Norrenberns, Lucas; Technology – Athmer, Lucas, Hilmes; Sports Co-op/Friends of the Cougars – Norrenberns, Wuebbels; Finance – Deimeke, Lucas, Wuebbels. The Building and Grounds committee will meet on December 2, 2025.
- PLAYGROUND EQUIPMENT – The installation is complete. The school paid \$42,000.00, and the Booster Club paid the remainder.
- HOLIDAY PARTY – It is scheduled for December 5, 2025.
- TAX LEVY – Clinton County does not have the EAV prepared. Tax rate options were discussed and reviewed. This item was tabled. Wuebbels made the motion to move the December meeting and tax levy hearing date to December 29, 2025, at 5:00 PM. Athmer made the second motion. Voice vote shows all present in favor.
- INVESTMENTS – Last month, a motion was made to reinvest the maturing CDs for twelve months at a rate of 3.65%. The rates were confirmed and two CDs for \$250,00.00 each were reinvested with Wintrust.
- 2026 MAINTENANCE GRANT – The state will be offering matching grants for use in 2026. The Building Committee will meet to discuss potential projects. It was also noted that Dr. Toeбен should review the charges from Baysinger versus the contract signed. Applications are due January 30, 2026. This item was tabled.

NEW BUSINESS

- EMPLOYMENT PARAPROFESSIONAL – Wuebbels made the motion to hire Brianna Markus as a paraprofessional and internal substitute. Athmer made the second motion. Roll call shows Henry, aye; Hilmes, aye; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, aye; Deimeke, aye.
- EMPLOYMENT BOOK FAIR – Athmer made the motion to hire Kelly Mungai as the Book Fair coordinator with a \$200.00 stipend. Norrenberns made the second motion. Roll call shows Hilmes, aye; Lucas, aye; Norrenberns, aye; Wuebbels, aye; Athmer, aye; Deimeke, aye; Henry, aye.
- PRESS POLICY REVISIONS – The first reading was held.

#### SUPERINTENDENT'S REPORT

- Dr. Toebeben attended several workshops at the IASB Conference, including finance, strategic planning, student advisory, AI, and instructional coaching.
- The school received donations from the Barb Jansen Memorial golf fund and also the Swing for Sydney Foundation.
- E-learning days will be activated after two consecutive snow days. The calendar will max with five total e-learning days.
- It was noted that Mrs. Tracy Schulte will be completing her degree and may be leaving at the end of the school year. A replacement should work with her before her departure.

#### EXECUTIVE SESSION

Athmer made a motion to enter into the executive session at 5:45 PM. Wuebbels made the second motion. Roll call shows: Athmer, present; Deimeke, present; Henry, present; Hilmes, present; Lucas, present; Norrenberns, present; Wuebbels, present. Dr. Toebeben, present.

#### ADJOURNMENT

Athmer made a motion to exit the regular session at 5:56 PM. Henry made the second motion. Voice vote shows all present in favor.

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Marshall Lucas, President

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Courtney Athmer, Secretary